

# Safe Handoff Protocol

(Adapted from VMERS)

Please follow these protocols when passing items to each other, or to health care providers. Please continue to follow these protocols until further updates are given.

If you do not feel safe doing anything - please reject the task given to you, or leave the scene immediately. **Your safety is our top priority.**

## Protocol:

- The person picking up should bring a container - either something disposable or easily disinfected - that can hold all items together
- The dropoff person must inform the pickup person how many of each item is being dropped off, either by phone/email or in person
- Greet each other to ensure that it's the right person
- Pickup person - puts container on ground and steps back 2 meters
- Dropoff person - puts items in box and steps back 2 meters.
- Pickup person - picks up container

## Always (when picking up or receiving):

- Wash your hands frequently
- Carry hand sanitizer if available
- Avoid touching your face, including eyes, nose and mouth
- Act as if all surfaces and items are contaminated
- Only the supplier should directly handle the items he/she printed, if at all possible
- Always practice hand hygiene (alcohol sanitizer or hand washing) immediately after directly handling items you did not print yourself